



Learning Experiences Mission

Policy Number: LS 1101

Effective: July 2018

Purpose

Tampa-Hillsborough County Public Library System (THPL) promotes lifelong learning, an informed citizenry, individual intellectual freedom, enhanced quality of life and broadened horizons for all residents by featuring programs that support and promote the library's resources; and foster the social and economic benefit of individuals and the community at large. Programs support the key initiatives of education, technology and innovation, community engagement, and culture and leisure.

Policy

The library offers learning experiences in order to achieve the following key initiatives:

- Education
- Technology and Innovation
- Community Engagement
- Culture and Leisure

Procedure

The library reviews key initiatives, programming goals, objectives, and outcomes on a regular basis. Programs must be:

- Purposeful, planned, prepared, promoted, and appropriately presented
- Support at least one of the key initiatives
- Sponsored or co-sponsored by the library. Programs should use community partnership opportunities wherever appropriate
- Free and open to the public
- Accessible to persons with disabilities, including provision of adaptive equipment
- Take place in our outside of a library or on the internet
- Accompanied by a display of related materials

Programs must be carefully planned to achieve maximum success. All programs presented by people other than library staff must go through the library's vetting process. An annual programming budget must be developed by the Branch/Department Supervisor and

approved by the Regional Manager with input from that library's Friends group. Programs must be customized to meet the demands, needs and demographics with specific attention to the language and cultural needs of the individuals and organizations in the community served. Programs must fit the meeting room and stay within the designated capacity limits. Staff must allow adequate time in the planning process to meet publication or promotional deadlines. Staff must be in the room when programs are in process. Any food for events provided for events should not be prepared by library staff. Food should be pre-packaged and sealed and or prepared by a food establishment licensed by the Department of Health.