



TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD

Tampa Free Library

January 23, 2020

Members Present: Phyllis Alpert (acting Chair), Carmen Alvarez, Bob Argus, Shelly McClellan, Maggie Mardirosian, Jim Johnson, Candi Martin, Michael Newett, and Abigail St. Claire.

Members Absent: Felicia Pecora (Chair), Ben Hom.

Staff: Andrew Breidenbaugh, Sean McGarvey, Renelda Sells, Aracelis Chapman, Sheryl Herold, Janet Marnatti, Jeffrey Huggins, Roland Ford and Melissa Clark.

The meeting was called to order at 4 pm with a quorum present.

Minutes from the December 5, 2019 meeting were approved as amended.

PUBLIC COMMENT—None.

COMMITTEE REPORTS

Policies & Bylaws

The Policies & Bylaws Committee brought forward a recommendation to approve the special events alcohol use application submitted by the School of Public Affairs within the College of Arts and Sciences at the University of South Florida for their annual community awards event to be held at the Robert W. Saunders Sr. Library. The motion was seconded by Candi Martin and unanimously passed.

Staff will be reviewing the Library meeting room policies and related forms to bring back recommendations for future discussion. Updates will be made to address for-profit use and food policies. The Policies and Bylaws Committee requested that any policy changes be provided well ahead of the scheduled meeting to allow time for review.

UNFINISHED BUSINESS

The FY20 monthly budget reports for November December 2019 November 2019 along with the November Activity and Branch summaries as part of the regular agenda. There was discussion about rethinking the activity summary reports and possible changes to statistics that are tracked. Library board members were asked to provide input on the information they want to see on the activity report. Suggested changes may be emailed to staff.

NEW BUSINESS

The Library Board began discussion of unfunded capital needs priorities for FY2021 with a review of staff's recommended list, which is unchanged from last year. The Library Board has until the February or March meeting to review and finalize the recommendations. A status update was provided regarding current projects underway.

As requested at a previous meeting, staff provided a report of expenditures and encumbrances to date related to site selection and land acquisition for the Brandon Regional Library replacement project. The Library Board discussed the timing of the County's site selection process by the County and considered how they might best assist in moving the project forward.

ADVOCACY REPORTS

Maggie Mardirosian shared a social media post by a celebrity that was featured on NPR advocating for libraries and urging followers to sign up for a library card.

DIRECTOR'S REPORT

Brochures were shared highlighting the African American History and the Florida Sentinel Bulletin collections at C. Blythe Andrews, Jr. Library.

Tampa-Hillsborough Public Library has been selected as one of only two sites in the Florida to host a Grow with Google Workshop event on February 19, 2020 at C. Blythe Andrews, Jr. Library. Grow with Google events are held throughout the country and feature training and resources for businesses, non-profit organizations and job seekers.

Library Board members are invited to participate in our staff training day to be held on Monday, February 17, 2020 at Plant High School.

Staff presented a five-year comparison of Library activity reporting. Statistical highlights included: 773% increase in passport application acceptance; library visits are trending down while WIFI use increased; there was a 286% increase in one-on-one instruction (assisting customers on how to use their mobile devices).

The meeting was adjourned at 5:12 pm.

The next meeting of the Library Board is scheduled for Thursday, February 27, 4 pm at Arthenia L. Joyner University Area Community Library.