

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
THONOTOSASSA LIBRARY
AUGUST 25, 2016

Attendance: Brenda Staton (Chair), Felicia Pecora (Vice Chair), Phyllis Alpert (Secretary), Bob Argus, Davis Gandeas, Howard Harris, Jim Johnson, Christine Kazor, Joan Zacharias and Shelley Blood were present. Blake Casper and Candi Martin were excused.

Staff Present: Andrew Breidenbaugh, Jacquelyn Zebos, Aracelis Chapman, David Wullschleger, Charlotte Diggs, Renelda Sells, Linda Gillon, Annamae Trypus, Sheryl Herold, Cindy Parchment, Jessica Rehbaum and Lee Miller.

The meeting was called to order at 4 pm with a quorum present.

The following volunteers were recognized for their many hours of service to the Library:

New Tampa Regional Library

Joan Zacharias

Seffner-Mango Branch Library

Georgia Boucher

Christina Castaneda

Jessica Castaneda

Johnathan Castaneda

Dick Evans

Charles Mccomas

Grace Mccomas

Graham Stone

There were no presentations from the public.

Minutes from the July 28, 2016 meeting were approved.

Presentation of the Sunshine Laws was rescheduled for the next meeting.

Committee Reports

Policy & Bylaws Committee

Several changes were made to LS502, the Library's Code of Conduct policy. A revised draft will be brought to the next month's meeting.

Proposed recommendations to the Library Board Bylaws are under review. A final draft of the Bylaws will be presented at the next meeting.

The Library is engaged in preliminary discussions with the School District of Hillsborough County regarding new library cards for school children. This will affect future changes to the library circulation policies.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, September 22, 2016, 2:30 pm at Seminole Heights Library.

Combined Finance & Planning Committees

Monthly FY16 budget reports for the month of July were reviewed along with the Monthly Library Activity summaries. Proposed format changes to the library activity summaries were discussed.

Staff provided a status update regarding capital projects underway.

The next meeting of the combined Finance & Planning Committee is scheduled for Thursday, September 22, 2016, 3 pm at Seminole Heights Library.

Nominating Committee

The Nominating Committee recommended that the current officers serve a second term. No other nominations were proposed for consideration. The following slate of officers was approved:

- **Brenda Staton, Chair**
- **Felicia Pecora, Vice Chair**
- **Phyllis Alpert, Secretary**

Unfinished Business—None.

New Business

Outcome data was provided on the current performance measures. Revised performance measures have been developed for the next fiscal year.

Staff is exploring a proposal from the State Department to establish passport application acceptance sites at our libraries.

Library Journal is offering a workshop (*Transform Your Stats to Drive Circulation*) that is open to all at the Saunders Library on September 21.

Director's Report

Staff graduates (Dawn Dvorak, Raishara Bailey and Kalleen Marquise) of the Sunshine State Library Institute presented an overview of their leadership projects. The SSLI offers leadership development and opportunities for participants to work with mentors. The Library has had over 25 graduates of SSLI in the last 12 years.

The Library Board welcomed back Shelley Blood and Bob Argus, former members recently appointed by the BOCC.

The next meeting of the Library Board is scheduled for Thursday, September 22, 2016, 4 pm at Seminole Heights Library.

The meeting was adjourned at 4:50 pm.