

**MINUTES**  
**LAW LIBRARY ADVISORS' MEETING**  
**December 11, 2019**

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, December 11, 2019, at 12:05 p.m. in the Law Library conference room #5 at 701 E. Twiggs Street. The Advisors present were James Schmidt, Esq. and Susan Miles Whitaker, Esq. Judge Nash had a hearing run late and could not make it. Paige Greenlee, Esq. was out of town. Both Judge Nash and Paige Greenlee gave notice of their absence and sent regrets for having to miss the meeting. Also in attendance were Paul Johnston, Esq. (representing the County Attorney's office), Lisa Wagner and Norma Wise.

James Schmidt, as Chair, opened the meeting at 12:05pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated October 23, 2019

The Minutes of the meeting of the Law Library Advisors were not reviewed nor discussed since there was a lack of quorum. There being no discussion on these Minutes, James Schmidt tabled the Minutes until the next meeting on February 26, 2020.

Law Library Manager's Report

- a. *Statistics Overview* - Norma Wise presented the Manager's Report updating the Advisors on comparison of the year end numbers for October 2018 and October 2019. Norma briefly explained that all is still going well.
- b. *Budget-Expenditure Review* - The Law Library's first month of FY20's Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold, Library Services Fiscal staff member. The expenditures were within the limits for the fiscal year.

Old Business

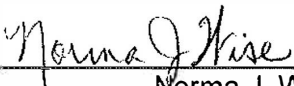
Norma Wise gave a brief update on the HCBA Law Week's Committee meetings. All is going well and the Law Week Committee expressed their gratitude to the Advisors for allowing them to use the space, and also to the Friends of the John F. Germany library for providing food.

New Business

None.

There being no further items to discuss, the meeting was adjourned at 12:20pm.

The next meeting of the Law Library Advisors will be held on Wednesday, February 26, 2020, at 12:00pm.

  
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Norma J. Wise  
Ex Officio Secretary to the Law Library Advisors