

**MINUTES**  
**LAW LIBRARY ADVISORS' MEETING**  
**AUGUST 23, 2017**

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, August 23, 2017, at 12:05p.m. in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were James Schmidt, Esq. Judge Christopher Nash and Paige Greenlee and Susan Miles Whitaker. Also in attendance were Jennie Tarr, Esq. (representing the County Attorney's office), Lisa Wagner and Norma Wise.

Mr. Schmidt, as Chair, opened the meeting at 12:05pm and followed the set agenda previously noticed.

Introduction of Lisa Wagner, the Law Library's New Regional Manager

Lisa Wager was appointed as the Law Library's Regional Manager upon the retirement of Margaret Rials. Lisa comes to the Law Library with many years' experience with our libraries and working in many different areas. She was welcomed by the Advisors and Staff.

Review and approve the Minutes of the Law Library Advisors' Meeting dated June 28, 2017

The Minutes of the meeting of the Law Library Advisors, dated June 28, 2017, were discussed and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Judge Nash., seconded by Paige Greenlee and unanimously approved to accept the Minutes of the June 28, 2017, Law Library Advisors' meeting with no changes, additions or deletions.

Law Library Manager's Report

Norma Wise presented the Manager's Report updating the Advisors on comparison of August 2016 to August 2017. Norma explained that all statistics have shown slight increases across the board, except for programming which still remains a challenge.

The Law Library's FY17 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for FY17 and there should be no issues going into the last two months of FY17, ending on September 30, 2017.

Old Business

Circulation of Florida Bar CLE CDs across all branches of HCPLC

Mrs. Wise explained this was something that had been discussed in the past, but had not yet come to fruition. Lisa Wagner, the Law Library's new Regional Manager, showed an interest in doing this and informed the advisors that she would speak to other HCPLC staff to confirm what needs to be done to make this happen. Ms. Wagner did not think it would be the major undertaking we had previously been led to believe.

New Business

There was no new business to be brought before the Advisors at this meeting.

The meeting was adjourned at 12:32pm.

Two of the Advisors have a conflict for the next scheduled meeting on Wednesday, October 25, 2017. Therefore, it was decided to move the next meeting to Tuesday, October 24, 2017, at 12pm, when there would be no conflicts.



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Norma J. Wise

Ex Officio Secretary to the Law Library Advisors